

Invitation of Price Bid

Price Bid Ref No: NDS/ALM/CCBFAL/SALE OF MORINGA LP/JULY/25-26/01

26th July 2025

Dear Sir,

Subject: INVITATION OF PRICE BID FOR SALE OF MORINGA LEAF POWDER

Central Cattle Breeding Farm (Managed by NDDB DS), Alamadhi, Edappalayam PO, Red Hills, Chennai -600052, Tamil Nadu invites price bid for **Sale of Moringa Leaf Powder** as per given specification and the following terms and conditions:

1. You are invited to submit your most competitive quotation for the following:-

Purchase of Moringa Leaf Powder produced and stored in the store within the CCBF Alamadhi (Managed by NDDB DS) as per the supply schedule as appended below. The rates are to be quoted for **per KG** of the so produced/stored Moringa leaf powder, as per the availability.

Location and Area : CCBF Alamadhi (Managed by NDDB DS)
Nearest Railway Station: Avadi & Chennai.
Nearest Airport : Chennai.
Nearest Major Town : Chennai.
Access Major Town : SH-114 (Red Hills Town-Thiruvallur).

2. SUBMISSION OF BIDS AND BID PRICE

- a) The contract shall be for the quantity as described below. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- b) The price bid shall be submitted in the **Annexure D**, format given in the enquiry.
- c) The rates quoted by the bidder shall be fixed and shall not be subject to adjustment on any account.
- d) The prices shall be quoted in Indian Rupees only.
- e) No price negotiation will be done with any bidder. The purchase order will be issued to the highest responsive bidder quoting reasonable rates.
- f) Each bidder shall submit only one quotation. Bidder shall not contact other bidders in matters relating to this Quotation.
- g) Self-attested copies of the PAN Card and Aadhar card of the bidder shall be submitted along with the bid.

4. Validity of Quotation and date of submission

Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission. You are requested to send your offer on or before 2nd August 2025, 3:00 pm to CCBF-Alamadhi (Managed by NDDB DS), Alamadhi Village, Edapalayam

(PO), Ponneri (TK), Chennai-600052 in a sealed envelope inscribing **“Offer for Sale of Moringa leaf powder at CCBF Alamadhi (Managed by NDDB DS), Chennai”**.

5. Evaluation of Quotation

The company will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and conforming to the terms and conditions, and specifications, as below.

- A.** The Contractor is engaged in the business of agriculture, contract farming and purchase /marketing of agricultural commodities.
- B.** The Contractor should have an experience of more than three years in purchase / marketing of agricultural commodities.
- C.** The Contractor has inspected the Moringa leaf powder available with the company and has submitted his/her bid for purchase of Moringa leaf powder from the storage facility available with the company.
- D.** The period of contract is for 15 months with effect from 1st January 2026

TERMS AND CONDITIONS:

1. Obligations of the Contractor & Scope of Work

- 1.1 The Contractor shall purchase the Moringa leaf powder in as is where is condition from the store inside the CCBF at his own expenses
- 1.2 The purchase cost of Moringa leaf powder finalized as per this quotation shall be inclusive of manpower, packing, loading, transportation and all other incidentals incurred by the Contractor.
- 1.3 The Contractor shall be using only his own manpower for the packing, loading, transportation and related activities.
- 1.4 The anticipated availability of Moringa leaf powder and quantity is given in **Annexure A**.
- 1.5 If the contractor fails in purchasing as per the agreed purchase schedules, the Company will cancel/terminate the contract as mentioned in **Annexure B**
- 1.6 The contractor should utilize his/her equipment's and machineries for packing, loading/transporting and to ensure the biosecurity of the cattle farm, the machineries used for these purposes should ideally be parked with in the premises of the Company.
- 1.7 The Contractor shall be penalized for any intentional damages/Arson/theft/Burglary/ Pilferage of any of the Company assets by him or his labourer's / employees / representatives.
- 1.8 The Contractor should avail an **outward gate pass from the Fodder Department of the Company for taking any items/Vehicles/implements/machineries/ equipment outside the main gate of the Company**. The Company is at its liberty to confiscate or penalize the

Contractor for taking any items/implements/machineries/ equipment outside the premises of the Company, without an outward gate pass.

- 1.9 Contractor and his workers are supposed to upkeep and respect the biosecurity protocols followed at the CCBF Alamadhi and should abide to the protocols followed at the Company scrupulously and should minimize the movement with in Yellow Zone and should not enter Red Zone at any given circumstances.
- 1.10 The Contractor shall ensure that the packing, loading and transportation is happening at the right time as per the timeline fixed, ensuring the prompt despatch of the product at the specified timings.
- 1.11 The Contractor or his representative shall be present at the time of weighing the material at the weigh bridge designated by the Company. Weight should be recorded in the presence of the designated Company Staff only.
- 1.12 The printout / slip from the weigh bridge should be jointly signed by the Contractor and the Company Staff and the same should be attached with the invoice raised by the Company. Any invoices without the weighbridge slip jointly signed by the representative of the Contractor and representative of the Company is deemed void.
- 1.13 Once the weight is recorded, the Contractor shall transport the powder and the cost of transporting/unloading comes under the scope of Contractor.
- 1.14 The Contractor should refrain from any practices which reduce weight to the out product. If any such activity is found to be done by the Contractor, the Company may take any action deemed fit including termination of this contract with immediate effect.
- 1.15 If the Company is doubtful regarding the weight taken at any instance, the Company may follow procedures to ensure the right weighment and instruct the contractor regarding the procedures to be followed, which the Contractor has to follow scrupulously and without any complaint.
- 1.16 The Company at no circumstances shall be liable to make good for the losses incurred by the contractor in terms of labour issues /damage to implements and /or machineries and/or equipment owned by him.
- 1.17 The decision taken by the Unit Head on any of the practices to be followed on loading/transport shall be final and binding to the Contractor

2. Payments

- 1.18 The Contractor shall pay for the quantity of the Moringa leaf powder supplied by the Company as per the rates as mentioned in **Annexure D** of the agreement
- 1.19 The Company shall prepare the invoice for every supply and hand it over to the contractor and necessary entries should be made in the register maintained at the weighment bridge.

Format of the register is as appended below:

SL No	Variety	Date of Supply	Weighment slip No	Quantity Measured	Signature by Stores Dept.	Signature by Contractor

- 1.20 The invoice shall have the details of quantity of Moringa leaf powder supplied along with the weighment and details.

- 1.21 The invoice or the weighment slips with overwriting will be considered void.
- 1.22 A maximum credit limit of 70% of the Security deposit for 3 days is permissible. If 3rd day happens to be a bank holiday the payment has to made on the next bank working day.**
- 1.23 The contractor will not be allowed to load/transport the powder unless the payment as per Clause (1.18 & 1.22) above is satisfied.
- 1.24 The payments shall be made only to the Bharatkosh portal of Govt. of India as mentioned in the agreement.

AGREEMENT & SECURITY DEPOSIT

The successful bidder shall execute an agreement in Tamil Nadu stamp paper worth Rs. 100/- (in the format provided by purchaser) and remit a Security deposit worth 5% of the total purchase cost for 360 MT in the account of NDDDB DS - Alamadhi Semen Station, Chennai as interest free security deposit. The Company shall pay the security deposit amount back to the Contractor within two months after the expiry or termination of this agreement, if there are no liabilities from the part of the contractor.

Annexure A

Anticipated availability of Moringa leaf powder in MT for the period of 15 months

Item	January 2026 to March 2027
Dried Moringa leaf powder	360.00
Total	360.00

Annexure B

Termination of contract if supply of Substandard Quality

If the purchase of Moringa leaf powder deviates from the stipulated quantity as per the **Annexure A** and as per the schedules fixed, the Company may take any action deemed fit against the contractor, including termination of this contract with immediate effect.

Annexure C

Material Inward for Contractor

Date:					
Time:					
Sl No	Description	Manufacturer & Make or Model	UOM	Verified by <Sign of the Security Officer>	Details of entry in Register at Security Gate <Page No>
1					
2					
3					

Annexure D

Format for Price Bidding

Sl No	Vegetables Variety	Bidding Price / Kg
1	Dried Moringa leaf powder	

Signature of the Contractor / Representative

Signature of the Supplying Officer